

Department of the Treasury
Internal Revenue Service

▶ **For withholding reported on Forms 1099 and W-2G.**
▶ **See separate instructions. For more information on income tax withholding, see Pub. 15 (Circ. E) and Pub. 15-A.**
Please type or print.

2011

Enter state code for state in which deposits were made **only** if different from state in address to the right ▶ (see the instructions).

<input type="text"/>	Name (as distinguished from trade name)	<input type="text"/>	Calendar year
<input type="text"/>	Trade name, if any	<input type="text"/>	Employer identification number (EIN)
<input type="text"/>	Address (number and street)	<input type="text"/>	City, state, and ZIP code

If address is different from prior return, check here. ▶

A If you **do not have to file** returns in the future, check here ▶ and enter date final payments made. ▶

1	Federal income tax withheld from pensions, annuities, IRAs, gambling winnings, etc.	1		
2	Backup withholding	2		
3	Total taxes. If \$2,500 or more, this must equal line 7M below or line M of Form 945-A	3		
4	Total deposits for 2011, including overpayment applied from a prior year and overpayment applied from Form 945-X	4		
5	Balance due. If line 3 is more than line 4, enter the difference and see the separate instructions	5		
6	Overpayment. If line 4 is more than line 3, enter the difference ▶ \$ _____			

Check one: Apply to next return. Send a refund.

- **All filers:** If line 3 is less than \$2,500, **do not** complete line 7 or Form 945-A.
- **Semiweekly schedule depositors:** Complete **Form 945-A** and check here ▶
- **Monthly schedule depositors:** Complete **line 7, entries A through M**, and check here ▶

7 Monthly Summary of Federal Tax Liability. (Do not complete if you were a semiweekly schedule depositor.)								
	Tax liability for month			Tax liability for month			Tax liability for month	
A January			F June			K November		
B February			G July			L December		
C March			H August			M Total liability for year (add lines A through L)		
D April			I September					
E May			J October					

Third-Party Designee Do you want to allow another person to discuss this return with the IRS (see the instructions)? Yes. Complete the following. No.

Designee's name ▶ Phone no. ▶ Personal identification number (PIN) ▶

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature ▶ Print Your Name and Title ▶ Date ▶

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	Firm's name ▶	Firm's EIN ▶			
	Firm's address ▶	Phone no.			

Form 945-V, Payment Voucher

Purpose of Form

Complete Form 945-V, Payment Voucher, if you are making a payment with Form 945, Annual Return of Withheld Federal Income Tax. We will use the completed voucher to credit your payment more promptly and accurately, and to improve our service to you.

If you have your return prepared by a third party and make a payment with that return, please provide Form 945-V to the return preparer.

Making Payments With Form 945

To avoid a penalty, make your payment with your 2011 Form 945 **only if**:

- Your total taxes for the year (line 3 on Form 945) are less than \$2,500 and you are paying in full with a timely filed return, or
- You are a monthly schedule depositor making a payment in accordance with the Accuracy of Deposits Rule. See section 11 of Pub. 15 (Circular E), Employer's Tax Guide, for details. In this case, the amount of your payment may be \$2,500 or more.

Otherwise, you must make deposits by electronic funds transfer. See section 11 of Pub. 15 (Circular E) for deposit instructions. Do not use Form 945-V to make federal tax deposits.

Caution. Use Form 945-V when making any payment with Form 945. However, if you pay an amount with Form 945 that should have been deposited, you may be subject to a penalty. See Deposit Penalties in section 11 of Pub. 15 (Circular E).

Specific Instructions

Box 1—Employer identification number (EIN). If you do not have an EIN, you may apply for one online. Go to IRS.gov and click on the Apply for an Employer Identification Number (EIN) Online link. You may also apply for an EIN by calling 1-800-829-4933, or you can fax or mail Form SS-4, Application for Employer Identification Number. If you have not received your EIN by the due date of Form 945, write "Applied For" and the date you applied in this entry space.

Box 2—Amount paid. Enter the amount paid with Form 945.

Box 3—Name and address. Enter your name and address as shown on Form 945.

- Enclose your check or money order made payable to the "United States Treasury." Be sure to enter your EIN, "Form 945," and "2011" on your check or money order. Do not send cash. Do not staple Form 945-V or your payment to the return (or to each other).

- Detach Form 945-V and send it with your payment and Form 945 to the address provided in the Instructions for Form 945.

Note. You must also complete the entity information above line A on Form 945.

✂ **Detach Here and Mail With Your Payment and Form 945.** ✂

Form 945-V	Payment Voucher		OMB No. 1545-1430
Department of the Treasury Internal Revenue Service	▶ Do not attach this voucher or your payment to Form 945.		
1 Enter your employer identification number (EIN).	2 Enter the amount of your payment . . ▶	Dollars	Cents
	3 Enter your business name (individual name if sole proprietor).		
	Enter your address.		
	Enter your city, state, and ZIP code.		